

Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 9 March 2016 at 6.30 pm

Present: Councillor Lynn Pratt (Chairman)

Councillor Ken Atack
Councillor Andrew Beere
Councillor Mark Cherry
Councillor Melanie Magee
Councillor G A Reynolds
Councillor Bryn Williams

Apologies for absence: Councillor Lynda Thirzie Smart
Councillor Norman Bolster
Councillor Ian Corkin
Councillor James Porter
Councillor Barry Wood

Officers: Paula Goodwin, Human Resources and Organisational Development Manager
Janine Dean, HR Business Partner - Environmental Services
Lesley Farrell, Democratic and Elections Officer

12 **Declarations of Interest**

There were no declarations of interests.

13 **Petitions and Requests to Address the Meeting**

There were no Petitions or requests to address the meeting

14 **Urgent Business**

There we no items of urgent business.

15 **Minutes**

The minutes of the meeting of the Committee held on 9 December 2015 were agreed as a correct record and signed by the Chairman.

16 **Chairman's Announcements**

There were no Chairman's announcements.

17 **Employment Statistics Quarter 3: 01 October to 31 December 2015**

The Head of Transformation submitted a report on Employment Statistics for quarter 3, 1 October 2015 to 31 December 2015 which detailed employment statistics for information and monitoring purposes.

The Human Resources and Organisational Development Manager explained that the high numbers of vacancies were due to the departmental restructures taking place and vacant posts were being filled by temporary and agency staff. There were no targets for numbers of agency staff but it was anticipated that the number would be greatly reduced once the reorganisation had been completed.

Resolved

(1) That the report be noted

18 **Exclusion of the Public and Press**

Resolved

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 2 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

19 **Employment Statistics Quarter 3: 01 October to 31 December 2015 exempt appendices**

The Committee considered the exempt appendices to the report of the Head of Transformation which detailed employment statistics for quarter 3, 1 October 2015 to 31 December 2015.

Resolved

(1) That the exempt appendices be noted.

20 **CDC Sickness Absence Monitoring Committee Report - Quarter 3 2015-16**

The Head of Transformation submitted an exempt report on Sickness Absence Monitoring for quarter 3, 1 October 2015 to 31 December 2015 which set of sickness data and compared performance with previous years.

Resolved

(1) That the exempt report be noted.

The meeting ended at 7.00 pm

Chairman:

Date: